

SANTA ANA UNIFIED SCHOOL DISTRICT
Santa Ana, California

STUDENT SUSPENSION BY TEACHER

Date _____

Student # _____

Name of Student _____ Date of Birth _____ Grade _____ Cycle _____

The above named student has been suspended from my class for today
 for today and the following school day
for violations of the Sections of Board Policy 5131 checked below as authorized by Education Code Section 48900.

- () a. Caused, attempted to cause, or threatened to cause physical injury to another person.
- () b. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object, unless, in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- () c. Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- () d. Unlawfully offered or arranged or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- () e. Committed or attempted to commit robbery or extortion.
- () f. Caused or attempted to cause damage to school property or private property.
- () g. Stolen or attempted to steal school property or private property.
- () h. Possessed or used tobacco, or any products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- () i. Committed an obscene act or engaged in habitual profanity or vulgarity.
- () j. Had unlawful possession of, unlawfully offered, arranged or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- () k. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- () l. Knowingly received stolen school property or private property.

CAUSE OF SUSPENSION (Briefly state evidence supporting the suspension)

Name of Teacher (Please Print)	Subject	Period	Teacher Signature
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PARENT CONFERENCE DATE _____ TIME _____

PRESENT _____

SUMMARY OF CONFERENCE

Teacher Signature

PROCEDURES FOR STUDENT SUSPENSION BY TEACHER

1. Fill out the District approved Student Suspension by Teacher form and immediately report the suspension by sending the yellow and pink copies of the form to the principal or principal's designee. Complete all items above the dotted line on the form.
2. Send the pupil to the principal or principal's designee for appropriate action.
3. As soon as possible, contact the parent/guardian and schedule a conference.
 - a. If practicable, ask a counselor or psychologist to attend the conference.
 - b. Invite the principal or the principal's designee to attend the conference if you or the parent/guardian so desire.
4. The student must be allowed to return to class after the suspension even if a conference is not held.
5. After the conference, complete the summary section of the Student Suspension by Teacher form and submit the original copy of the form to the principal or principal's designee. Keep the canary copy.